Force11 Board of Directors Meeting, October 16, 2015

Attendees: Dave DeRoure, Cameron Neylon, Maryann Martone (chair), Stephanie Hagstrom, Dan O'Donnell, Tim Clark, Paul Groth, Anita de Waard (notes)
Regrets: Ivan Herman, Eduard Hovy, Melissa Haendel

1. Welcome to incoming board members:
   a. Dave DeRoure introduced himself - https://www.force11.org/users/david-de-roure
   b. Other new members will introduce himself as they come on

2. Note taking and archiving of notes:
   a. Anita is taking notes.
   b. Stephanie moved all the minutes to the board website, will be done by the end of the week.
   c. Dan’s assistant will be helping with the website, Action Dan: send her contact details to Steph
   d. Steph has hired Kathy (previously with Biocaddie) who for 10% will be working on Force11 website

3. Planning the Board transition - orientation, election of officers
   a. Maryann prepared a document listing all her work; involves financial support and program; Helmsley belongs to Force11, others are with UCSD
   b. Election of officers will happen at first meeting of new board?
   c. Paul proposes that we need a transition period to discuss what the roles mean while the old board is still here. Dan agrees.
   d. Action Steph: Will put officer election preparation on calendar next time
   e. Action all board members: All to add to Maryann’s Google Doc, to explain what it is that we do on a regular basis, before the next meeting.
   f. Steph suggested planning a retreat for old/new board in late Fall. Maryann: we have some funds to do this! Logistics are an issue? Can we have a meeting before Portland? Take stock! E.g. at Rocky in December? Action Paul: send around an email to have a pre-meeting before/after Portland2016
   g. Maryann: sustainability plan is in her name, swap her out as PI or not? Tim: you can just recruit us to do this. Dan: need to know take over Maryann’s network and skills, how to do that? Paul: this is what you want to do - stupid to not let you do this! Tim: is there money to support Maryann on this as a PI? Steph: there is money but it will have to be through UCSD. Dan: add two people to work next to you.
   h. Steph wrote $ 30 K into WG clause - need to discuss how this gets divided. Ivan said there were no funds for F2F, actually there are - put out call to WGs? Cameron: leadership and responsibility are different things: one can be with Maryann/BoD and the other with a larger groups. Dan proposes to form a ('small, littel') distribution of authority committee.
<Meeting is adjourned>

4. Board Code of Conduct moving forward
5. Working group funding – NIH $30k - Google Doc
6. Working Group / Project Activities
   ● FORCE2016
   ● Scholarly Commons Working Group – Maryann
   ● Data Citation Implementation Pilot Project – Tim
   ● Attribution Working Group – Melissa Haendel
   ● BioCADDIE CE Working Group – Maryann Martone – Maryann to send a note to disband group and then archive group
   ● Commons Working Group – Robin Champieux
   ● Catalog Working Group – Stephanie Hagstrom
   ● Force11-RDA BioSharing Working Group – Susanna Sansone
   ● Resource Identification Initiative – Maryann Martone
   ● Software Citation working group – Arfon Smith