

Force11 Board of Directors Meeting, October 16, 2015

Attendees: Dave DeRoure, Cameron Neylon, Maryann Martone (chair), Stephanie Hagstrom, Dan O'Donnell, Tim Clark, Paul Groth, Anita de Waard (notes)

Regrets: Ivan Herman, Eduard Hovy, Melissa Haendel

1. Welcome to incoming board members:
 - a. Dave DeRoure introduced himself - <https://www.force11.org/users/david-de-roure>
 - b. Other new members will introduce himself as they come on
2. Note taking and archiving of notes:
 - a. Anita is taking notes.
 - b. Stephanie moved all the minutes to the board website, will be done by the end of the week.
 - c. Dan's assistant will be helping with the website, **Action Dan**: send her contact details to Steph
 - d. Steph has hired Kathy (previously with Biocaddie) who for 10% will be working on Force11 website
3. Planning the Board transition - orientation, election of officers
 - a. Maryann prepared a document listing all her work; involves financial support and program; Helmsley belongs to Force11, others are with UCSD
 - b. Election of officers will happen at first meeting of new board?
 - c. Paul proposes that we need a transition period to discuss what the roles mean while the old board is still here. Dan agrees.
 - d. **Action Steph**: Will put officer election preparation on calendar next time
 - e. **Action all board members**: All to add to Maryann's [Google Doc](#), to explain what it is that we do on a regular basis, before the next meeting.
 - f. Steph suggested planning a retreat for old/new board in late Fall. Maryann: we have some funds to do this! Logistics are an issue? Can we have a meeting before Portland? Take stock! E.g. at Rocky in December? **Action Paul**: send around an email to have a pre-meeting before/after Portland2016
 - g. Maryann: sustainability plan is in her name, swap her out as PI or not? Tim: you can just recruit us to do this. Dan: need to know take over Maryann's network and skills, how to do that? Paul: this is what you want to do - stupid to not let you do this! Tim: is there money to support Maryann on this as a PI? Steph: there is money but it will have to be through UCSD. Dan: add two people to work next to you.
 - h. Steph wrote \$ 30 K into WG clause - need to discuss how this gets divided. Ivan said there were no funds for F2F, actually there are - put out call to WGs? Cameron: leadership and responsibility are different things: one can be with Maryann/BoD and the other with a larger groups. Dan proposes to form a ('small, littel') distribution of authority committee.

<Meeting is adjourned>

4. Board Code of Conduct moving forward
5. Working group funding – NIH \$30k - [Google Doc](#)
6. Working Group / Project Activities
 - FORCE2016
 - Scholarly Commons Working Group – Maryann
 - Data Citation Implementation Pilot Project – Tim
 - Attribution Working Group – Melissa Haendel
 - BioCADDIE CE Working Group – Maryann Martone – Maryann to send a note to disband group and then archive group
 - Commons Working Group – Robin Champieux
 - Catalog Working Group – Stephanie Hagstrom
 - Force11-RDA BioSharing Working Group – Susanna Sansone
 - Resource Identification Initiative – Maryann Martone
 - Software Citation working group – Arfon Smith