

Force11 Board of Directors Meeting, Friday, October 30

08:00 Pacific Time (www.timeanddate.com/worldclock/converter.html)

[Board Google Drive](#)

In attendance: Tim, Paul, Maryann, Stephanie, Laura, Cassie, Laura, Anita, Ed, Melissa, Cameron

Action items in bold.

Agenda:

1. Leadership Procedures:
 - 1.1. Form a task force or committee to create procedures and documentation
 - **Nominating committee will write down everything they remember in terms of how things are done; include things on election of officers - now renamed as 'transition committee'**
 - Ed or Dan wrote a procedure of how decisions are made, will add this
 - 1.2. Election of Officers (when and how)
 - Membership proposes, and members vote
 - Revise bylaws to reflect this.
 - Have to look at terms of office: everyone started on Jan 1, 2013 - rotate off Jan 1 2016; Maryann, Anita and Ivan are stepping down in 2016; Ed is planning to rotate off 1/1/2017
 - 1.3. Advisory Board member rotation (current 17, stepping down 6)
 - Need recommendations - e.g. board nominees? For the new board to vote on/invite
 - Use Matrix -
https://docs.google.com/spreadsheets/d/1mdS9scYIWE_V1wVaOWBingwJTRx5desmD-HI-IPVpTI/edit?usp=sharing meeting early December for good candidates? We offer some recommendations, new board will take it up
 - Advisory and Board list with terms:
https://docs.google.com/spreadsheets/d/1Y8YO_Mt-oiuE8bqDUjicjwkrjQ0ddRPIMmt0Wkr2NnE/edit?usp=sharing
 - Going off: Dave de Roure, Melissa, Leslie moving on to the board; Todd Vision, Herbert vs Sompel and David Shotton are rotating off - send them a note, part of big advisory board meeting
 - Think about adding ex-board members to AB? Part of the discussion in the new year.
 - 1.4. Incoming orientation and procedures:
 - After task force has done its work we will see how to orient new blood

2. NIH Funding - \$30k for working groups:
 - 2.1. Software Citation Working Group:
 - Arfon Smith and Dan Katz at ORCID meeting, San Francisco, November 2/3 2015;
 - Need support to run a F2F meeting, or use funds for people to come to Force16?
 - Tim proposed taking Data Citation points and using that - hold workshop for this?
 - **Maryann will ask Arfon for a budget & deliverables for this**
 - 2.2. Attribution WG: extend creditor roles for data work:
 - Being Piloted at Force16: how do you even gather that data?
 - Melissa: spend some money to coordinate that and test drive at the conference -
 - **Maryann will collect budget requirements**
3. Digital Library Federation Travel Scholarship Exchange - Melissa
 - Update: they are delighted to have reciprocal exchange, next meeting in a year, as part of follow up they are making a big announcement
 - Agreeing on same amount for both - require a blog post on host community about their experiences at the other meeting
4. Securing Local Host for FORCE2017 (Form task force or committee to create an agreement)
 - We need to start working on that - need chair for 2017 at the 2016 conference, Cameron, Melissa? and Paul can form a small group to do this?
 - **Paul will draft a call for hosting and circulate this & put together a folder of FAQs re hosting Force**
 - Melissa made a great start: <https://docs.google.com/document/d/1Yc3PyAnpzEA1b-khUacuWxbZAw0q9vjSWX1maNSCOCA/edit>
 - Cameron and Melissa had cooked up ideas on how to solicit feedback from the community re directions at Force2016
 - Rotate between Europe and US? Non-Europe/US?
 - Laure: ORCID Outreach meeting in Australia next year, can partner with Force11 - Australia, Sao Paulo, DC; can connect!
5. Scholarly Commons project update - www.force11.org/group/scholarly-commons-working-group - Maryann
 - Steering Committee is up and running, weekly meeting, webpage up
 - Three deliverables:
 - Two workshops, Feb/March 2016
 - Broader activity for local engagement - how should whole system work? Maryann talked with people at SfN - e.g. scholarship week, produce materials for groups to use to engage; have meetings ahead of time & then have Futures workshop
6. FORCE2016 update - www.force2016.org – Melissa- Need help with securing Sloan

- Agenda is settled, keynotes are in, sessions are due to open as soon as form is ready;
 - Workshops are still open, not getting submissions: WG have preconference workshops & present on second day?
 - Alan Alda Institute will do session on main stage
 - Logistics-wise, internet, food, sponsorships worked out
 - Sponsorships: need help! Not secured Sloan, can someone talk to them?
 - Wiley? Fiona has said she would help - please look at doc here https://docs.google.com/spreadsheets/d/1_MHp6ol2f2y4RLNQ7dVW-ZCaxiK5CcDT5DSOwpsj0uA/edit adopt those that need contents - we have enough money but more participation, responding so we have participants
 - Are losing a lot of people to OSI! Glen ... wanted to partner, lot of great marketing, selected personally, great list of participants
 - Need to open registration asap - get people to sign up.
 - When is board meeting? Not after the conference - need some time to have this, Saturday before (April 16) - **Steph will send out a calendar invite**
 - There is a part of the ONE Organisation involved with data sustainability goals for (mostly non-Western) science, see e.g. http://one_org_international.s3.amazonaws.com/international/media/international/2015/07/Data-Rev-commitments-Final-V2.pdf
 - **Melissa and Anita to talk offline & take this forward**
7. Data Citation Pilot update - www.force11.org/group/data-citation-implementation-pilot-dcip - Tim
 8. Divini Journal Update – Anita
 - Err.... :-)! I sent an email...
 - What about <https://github.com/essepuntato/rash?>
 - And/or involve HDF, for instance? <https://www.hdfgroup.org/>
 - **Anita to set up a call**
 9. Workgroup Outcomes Project – <https://docs.google.com/document/d/1NsloWFzk1UGzrl2A4hzd6hpzzr1hYa5c8EKj9Bm6K7E/edit?usp=sharing> - Cameron
 - 9.1. No action since we last discussed a few weeks back. I need to talk to Herbert and gather the existing documents together to see what needs to be put in place
 10. Working Group Activities:
 - 10.1. Attribution Working Group – Melissa Haendel
 - 10.2. Catalog Working Group – Stephanie Hagstrom
 - 10.3. Force11-RDA BioSharing Working Group – Susanna Sansone
 - 10.4. Resource Identification Initiative – Maryann Martone
 - 10.5. Software citation working group – Arfon Smith