FORCE11 Board of Directors Meeting

2019-12-18 1400 UTC (0600 Pacific) (Other timezones)

Present: Jen, Violeta, Simon, Stephanie, Dan, Marty, John, Gimena, Miho, Amye

Apologies: Bianca, Leslie, Osman

**Agenda**

1. Adoption of Agenda
2. Minutes - please check for any items to be anonymized/removed for public sharing
3. Items for Action
   a. COI forms - sent out a reminder to people who still need to fill out. Please do!
      b. BOD roles
         1. Dan to discuss roles with remaining board members
         ii. Overview current BOD roles
         iii. Areas where people are esp. needed:
             1. Working groups (see notes below)
                a. Simon to discuss with dan, bianca, and stephanie
                b. Could this be tied into Future Commons?
                c. Not where we want to be
             2. Website future (backoffice system)
                a. Simon to join paul, amy, and steph on the website
         4. Community calls (see notes below)
            a. VI and BK to wrap up proposal and finalise it.
            c. Other ideas/special interests?
            c. Meeting time(s):
               1. 2nd Monday of each month at 11 AM Pacific/7 PM UTC
               4th Monday of each month at 6 AM Pacific/2 PM UTC
               2. All people who responded indicated they could make at least one of these times. For the 2nd Monday call, Miho could make it outside 8:00-14:00 Pacific Time (16:00-22:00 UTC)
               3. Finalize BOD call times and let Bianca/Mandy know so they can schedule them for 2019
            d. Advisory board- Dan, Paul, Tim, Bianca (and Stephanie) to brainstorm further on this over email [reminder]
               i. Still to be dealt with
4. Reports on activities
   a. FSCI2019 (Dan/Stephanie/Martin)
      i. About 40 courses
      ii. Selected 5 morning courses and 2 afternoon essential courses
      iii. Most afternoon courses are new proposals
      iv. On schedule
      v. Should have list together by two weeks from now.
vi. Goal is to have courses selected by March 1 when registration opens
vii. Programme committee is very strong and has exciting courses
viii. First steering committee meets today
ix. Liaison to committee from comms and violeta
x. Explore possibilities for NIH funding
b. Future Commons (Dan). Public site: https://openresearchculture.org/
c. Edinburgh Force 2019 (John/Jen/Euan)
   i. Local group have organised logistics and programme committee
   ii. Euan and Amye are Board contacts; Euan lead; Amye on programme
   iii. Getting ready to organise weekly calls and starting to discuss how to best utilise the board
   iv. Jen’s group is preparing an announcement for the conference and she will followup with Stephanie about making sure that the web page and the fundraising page are ready to go by launch
d. Chile event 2020 (Gimena)
   i. Started draft with Wouter Schallier on LatAm
   ii. Had a call with Dan and Bianca: tie this to Future Commons, in as much as ECLAC has space but not funding
   iii. Proposed it as an activity of future commons (in fact partnership contribution)
   iv. Proposal november 2020
   v. Relationship to Force/FSCI: this will be more of a workshop related event than a large conference; understand it primarily as a satellite event focussed particularly on Global South
   vi. Could this be tied to Force meeting?
   vii. World Data Service is HQ’d in Japan: John C: Miho is there a way of seeing whether there is funding potentially for a meeting in Santiago? John and Miho to follow up
   viii. Do we know how the global meetups for WDS are funded? Could they be interested in funding or helping with coordinating a meet-up coincidental with Santiago. Simon Worthington asking them if looking for funding (will look at DE, EU, UK funds).

e. Fundraising (Violeta)
   i. Sharing pages: FSCI and Force separate for technical reasons
   ii. About to share information to others
   iii. How are we organising the target list?
      1. It’s in the fundraising folder
      2. Board members have access: asked by Violeta to suggest names for particular topics (e.g. force/fsci
      3. How do we avoid donor overload or conflict? Violeta to coordinate
      4. Stephanie and Dan to build landing page that points at both events
f. Community calls (Bianca/Violeta) - need to organize
g. Officers and Committees
   i. Slack discussion
      1. John C suggests that we should combine FSCI and Force11 channels into the Force11 site
      2. John suggests that this might be a policy issue for Force11: how does Slack operate at Force
      3. Stephanie: are we running out of options for the free Slack
      4. Larger issue: how does this work for e.g. working groups
      5. Dan and John look into a Slack policy
h. Other business

Slack! The slack url is https://force11.slack.com/ but new members must request an invite from http://force11slack.herokuapp.com It looks like everyone on the board has accounts. But if you can't get in, let John know. (Also, for slack newbies, it is always best to use the desktop/mobile slack app. The slack website interface is subpar.)

Appendix 1: FORCE11 Community calls - how they could work [first stab, BK/VI]

- goal:
  - primary: increase involvement of community members (both FORCE11 members and potentially interested people/groups)
  - secondary: encourage collaboration (e.g. in a working group)
- format:
  - monthly, 1 hour calls, free, open to all
  - advertised through website, discussion forum, social media, mailing lists
  - supplemented by topical conversations on discussion forum, social media, both prior to and after the calls
- subjects:
  - 1 main topic/month: either an initiative/concrete result from an activity FORCE11/FORCE11 members have been involved in or a topic that has generated discussion on the discussion forum or through other channels. This could be presented and then opened for discussion.
  - open space for participants to bring up subjects, ask questions, etc. Use online documentation (Google Docs, etherpad) to track these.
- concrete suggestions for topics:
  - (Dec) BOD elections: ask candidates to present themselves, ask current board members to tell what is being done, have leaving board members reflect. Goal: get people to vote.
  - (Jan) Data Citation Roadmap: present and discuss the initiative - what can people do, how can they get involved (if applicable)
  - (Feb) ROR community for research institution identifiers

Appendix 2: Working groups - notes from BOD call 2018-11-12

- How to start a group - Form
- Update list of WGs (pending action Bianca/Mandy)
- Focus WG on:
  1. self-running (while providing infrastructure)
  2. request (public) outputs tied to F11 --even if it is just a blog post about what’s going on every month or quarter.