

# Scholarly Commons Steering Committee Meeting

February 18, 2016

Participants: Jeroen, Robin, Bianca, Maryann, Dan, Cassie, Stephanie

## AGENDA

1. Principles list and hypothesis commenting
  - a. Everyone was invited to participate in this as a preliminary exercise (see Maryann's email); after the workshop the principles working group will be up and running.
  - b. The materials we produce at the workshop should be available to everyone.
2. Review Workshop Program and Logistics:
  - a. [Schematic program and plan of action](#)
    - i. Bianca and Jeroen met with YKON yesterday to sort out the program
    - ii. Bianca and Jeroen will be the Trello taggers and will ensure that the notes are received by the visualizer.
      1. Please contact Bianca to be invited to the Trello structure
      2. In the future, we could possibly integrate Trello and Slack modules into the FORCE11 website.
        - a. All of the Steering Committee members will be Trello note takers (will only be in sessions 3-7 and 9).
        - b. **Action:** Dan and Maryann will create a Trello principles board.
  - b. Start the gathering of [requirements and use cases for the map](#) of the commons?
  - c. Visualization server space: Marcin suggests we use his server during the workshop and seek a more permanent host afterwards
3. ARCS Scholarship
  - a. Robin is finalizing things with her group
  - b. She also would like the scholarship mentioned on the working group website.
    - i. **Action:** Robin will send the text to include on the website to Maryann.
4. Working Group Webpage Update:
  - a. Start thinking about a date, place and invitee list for workshop #2.
    - i. Proposal by Jeroen: Thursday – Saturday 16-18 June
5. Outreach during the workshop (see [doc with our outreach ideas](#)), especially:
  - a. We should give people outside the workshop the ability to suggest items to add to the visualization. This could be done by sending a tweet with a certain hashtag (e.g. #FCviz).
    - i. How should we advertise this?

1. We can add it to the website, Tweet it, and promote it during the OpenCon event next week.
  - a. **Action:** Bianca will add the details of this to the SCWG page (add outreach strategy to the page even if we don't have the specific links yet).
  
6. Outreach preceding the workshop (see [doc with our outreach ideas](#))
  - a. Invite the working group to join this call
  - b. Involve working group in working on:
    - i. [Charter document?](#)
    - ii. [Commons document?](#)
      1. **Action:** Maryann will share this with the working group, added as supporting materials.
    - iii. [Assumptions document?](#) (Dan)
    - iv. List of things to avoid? (Ground rules)
  
7. Review Action Items from previous meetings:  
[https://docs.google.com/spreadsheets/d/1DpER9RHHsxFos84vvNyUD9efS1XRHVWKapM\\_YLE9Pg/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1DpER9RHHsxFos84vvNyUD9efS1XRHVWKapM_YLE9Pg/edit?usp=sharing)