

Scholarly Commons Steering Committee Meeting

February 23, 2016

Participants: Bianca, Jeroen, Cassie, Maryann, Ian

AGENDA

1. Review Workshop Program and Logistics:
 - a. [Schematic program and plan of action](#)
 - b. Document with [note taking instructions](#)
 - i. Gathering of note takers on Thursday evening?
 1. **Action:** We will send the instructions to note takers in advance and if they have questions, they can ask them on Thursday.
 - c. Add your [contact details](#) + maybe day / time of arrival?
2. Outreach during the workshop (see [doc with our outreach ideas](#)), especially:
 - a. Live Google Doc during workshop: template BK, to be added by all?
 - i. By Thursday we should post the link to this document on the SCWG page with the #FCviz hashtag.
 - ii. We should make sure that the social exercises (Twitter, live Google Doc) are not distracting to the workshop.
 1. We want to engage the community during and after the workshop in the mapping of the commons, but we can't ensure equal engagement for workshop participants and outside participants.
 - b. We are not yet sure if the visualization will be available for all people to view/interact with during the workshop due to server capabilities.
3. Venue and date second workshop?
 - a. Proposal Jeroen: Thursday-Saturday 16-18 June, San Diego??
4. Review Action Items from previous meetings:
https://docs.google.com/spreadsheets/d/1DpER9RHHsxFos84vvNyUD9efS1XRHVWK_apM_YLE9Pg/edit?usp=sharing