

Scholarly Commons Steering Committee Meeting

March 1, 2016

Participants: Dan, Maryann, Stephanie, Cassie, Bianca, Ian, Robin, Chris

Regrets: Jeroen

AGENDA

1. Post Workshop Next Steps

a. Feedback from Participants

i. Survey of participants

1. We agreed on Saturday to follow up with participants in two parts with one factual/logistical email and one conceptual email.

a. We want important feedback from them, such as what did they take away from the workshop, how do they feel they contributed, etc.

b. It's crucial to engage with the attendees after the workshop.

2. We could create a Drupal form to gather feedback with the first questions being the ones that we most want answers for.

ii. Post links to materials on the website

1. **Action:** Add workshop materials to SCWG Google forum

iii. Actively gather together blogs, etc. that refer to the workshop and add links to them on the WG page

1. The Winnower proposal – Maryann will send this to everyone

a. Josh thought that in order to engage the larger community, we could sponsor a 500 word essay contest and they could publish the winner in The Winnower

b. Bianca - Where in the process would this be best suited? Should it be post workshop reflections or thoughts on the principles – what would be the most useful for us and the community?

i. Robin - It's good to engage additional audiences to contribute to our synthesis of the principles, shouldn't preclude us from additional types of outreach as we proceed. This could be a good vehicle to perform specific targeting at this point.

ii. Ian – feels right to do this now rather than later.

iii. Maryann also feels that now is the correct time as it will inform the principles instead of respond to them

c. **Action:** everyone should review the proposal and decide how best to proceed.

b. Visualization

i. Still some loose ends

1. **Action:** All please review your group's materials to see if they're accurately represented in Trello and the visualization by next week.
 - a. Bianca will send an email with guidance on this.
 - b. Different elements of different groups, Make suggestions/modifications on Trello
 - c. Add tags from visualization to each card
2. Relationships: relationships within the model
- c. Publishing workshop [documentation/report](#) in RIO (proposal from Daniel Mietchen – offered to publish this as documentation in RIO journal)
 - i. Everyone agreed to proceed with this.
 - ii. To be added:
 1. Intro/framing + Conclusions/next steps - WG (who?)
 - a. **Action:** Maryann and Dan will circulate a draft (in 2 weeks) for everyone's contributions.
 2. Evaluation/commentary from YKON and Marcin
 - a. They offered to add their perspective to the piece
 - b. Everyone agreed this was a good idea
 - c. **Action:** Jeroen and Bianca will follow up with them on this
 3. There are a few places where we need to be more explicit
 - a. **Action:** review document, anywhere we should be more specific, please indicate so on the document.
- d. Main outcomes to achieve: Immediate step – what process do we need to put in place that will help us move this forward. When do we want to set the boundaries of what we're doing?
 - i. Boundaries/areas that need to be addressed by the principles – we will dedicate the meeting in two weeks to this topic.
- e. Main milestones along the way:
 - i. FORCE2016
 1. Pre-conference workshop (1/2 day)
 - a. Robin - While we won't have the visualizer or YKON there, we should consider how we can make the workshop experience as interactive/productive/playful as we can.
 - b. **Action:** Between now and next week, consider what we want for the workshop deliverable – what results do we want?
 - i. Robin will share a Google doc for this purpose
 - ii. Frame by the question: what are we missing?
 - iii. Make sure that we're not be exclusive (i.e., focusing only on technology)
 - c. **Action:** Robin will email the WG mailing list to let all of the WG members know that this workshop is happening.
 2. Plenary presentation (15 minute talk and poster)

- a. **Action:** Consider who should present this and what we should cover.
 - b. We also have a poster reserved for the SCWG
 3. Jennifer Lin asked for a specific time in which the Madrid workshop attendees could meet.
- ii. Second workshop
 1. We need to confirm pushing the workshop back with Helmsley
 2. The grant officially ends July 31st
 3. **Action:** discuss a no cost extension with Helmsley
 - a. Interim report is due by the end of this month, we could approach them about this when we submit the report

Review Action Items from previous meetings:

https://docs.google.com/spreadsheets/d/1DpER9RHHsxFos84vvNyUD9efS1XRHVWK_apM_YLE9Pg/edit?usp=sharing