

Scholarly Commons Steering Committee Meeting

December 8, 2015

Participants: Bianca, Jeroen, Stephanie, Robin, Ian, Maryann, Chris

Regrets: Dan

AGENDA

1. Review Workshop locations

a. Hotels - [Pricing Comparison](#)

- i. Should we confirm with Hotel Emperador?
 1. Stephanie asked if they could hold our reservation for a week
- ii. Bianca's email suggested a meeting room at the Museo Reina Sofia (featuring an exhibit 'Constant New Babylon' until Feb 29 – relevant to the workshop)
 1. The Sabatini Protocol Room is of particular interest
 2. **Action:** Bianca will add the museum to the list and Cassie will research it
- iii. Is there anyone located in Madrid that could visit the hotels?
 1. Mark Wilkinson can visit and take pictures

2. Review Invitation list

a. Select additional invitees (see Bianca and Robin's list)

[before we do that: review plan for inviting thought leaders vs. ECRs]

- i. We've had a good response to invitations overall
 1. 20 people (including the SC) responded positively so far
 2. We can invite several more
- ii. The list doesn't show early career/low profile invitees
 1. We're in the process of collecting those names right now
 2. Bianca should receive the list by Friday
 - a. Ratio/target number for each group
 - i. 50/50 in favor of early career researchers
 - b. We need to send invitations as soon as possible
 - i. Can send invites early next week if we receive the list by Friday
 - ii. Could we send additional invites to current list?
 1. **Action:** everyone can send one more invite - would add another 9-10 thought leaders
 - a. Ian and Bianca will forgo their invites
 - b. **Action:** send reminders to invitees who have not responded yet

3. Establish Steering Committee for Workshop 1

<https://docs.google.com/document/d/1AViXjEDwMcfLV9qA395brfBoqZCgkKYCT1Tlzc9l-go>

- a. We should schedule a phone call with the working group to explain where we are
 - i. There are currently 18 total members
- b. Should we approach people or invite people to 'apply' at the SCWG web page?
 - i. Comprised of people who are invited?
 1. We can ask group members how they would like to participate in this process (how they would like to be involved)
 2. Compose an email to the group (include a welcome to the group, explain the Madrid workshop planning, upcoming events/activities that need planning, and ask how they would like to participate)
 - a. This will achieve a better sense of how to proceed and who is interested
 - b. We also want to facilitate discussion around workshop 1 in other communities
 - c. **Action:** Create a Google doc for the group email and share with the SC

4. Program planning

a. Facilitator: external?

- i. Chris emailed the group and suggested Bruno, Javier, and Caio as possible facilitators for Workshop 1. Their work with [OndaPolitica](#) is especially relevant.
 1. They participated at FORCE2014
- ii. What would be the role of the facilitator?
 1. We should wait to settle on a facilitator until we have a better idea of the program
 - a. We need to consider how we want the workshop to run and what we would need from a facilitator
 - i. Table this discussion for now until program is decided

b. Ideas for workshop content (please add!)

https://docs.google.com/document/d/1_v1sjDVRoEaqkI5xWg012ZlICQBwtA_boetP_mCCv9U

- i. Structure for workshop and ideas
 1. Beyond the PDF 2 – Carole Goble's role playing session
 - a. Carole had people representing different roles (assigned hats) and when they put the hat on, they spoke in the role assigned
 - b. It was an interesting trick to bring out issues, Maryann liked ideas of representing different groups from one's own
 - i. Encourages thinking from different perspectives

2. On day one, we could sketch out the future and day two could discuss how we would facilitate this
3. Visual artist – takes visual notes and sketches out the future
4. We need something that grows out of our discussions – something that is visualized immediately to encourage solid outcomes (possibly a 3d digital approach)
 - a. Would show a cumulative outcome of the different sessions
 - b. We should search for a person like this (OndaPolitica could do this or may know of a someone who could)
 - i. May be a good item to submit to the working group
5. Break into small groups
 - a. Could use Dagstuhl workshop approach
 - b. The groups could move along tables that have set themes/topics
 - i. The groups will mix to prevent being in one group the whole day
 - c. We could have everyone declare what they want and move from group to group
 - i. Idea is that each person creates something that is refined via traveling to different groups
 - ii. At the end, each person could evaluate their design to see if there is a convergence in ideas
 - iii. What might be difficult about this, is knowing how to compare the designs
 1. Everyone could take their design and simply look for common ideas for a progressive refinement
 - iv. Could be very useful as a starting point for the workshop to sort of remove their own agenda from their mind
 - v. We can each work out scenarios of how we envision the workshop proceeding and then bring them together
 1. **Action:** each person can add their ideas to the current [Google doc](#)
 2. By next week, we'll have a better idea of the program and we can decide on a facilitator
 3. It's important to keep in mind the desire for tangible deliverables at the end of the workshop
6. We could have a SC meeting on the second day (workshop would then be one and a half days long)

- a. Should consider this on an as needed basis – important to have SC meeting but may also need a full two days for the workshop
 - i. Express opinion on the Google doc
- 7. **Action:** have overall program structure decided by the next meeting

5. Updates

- a. **Yolanda Gil (Geosciences community)**
 - i. Maryann spoke with her and she agreed to join the working group. She will be ideal for putting the pieces together
- 6. Review Action Items from previous meetings:**
https://docs.google.com/spreadsheets/d/1DpER9RHHsxFos84vvNyUD9efS1XRHVWK_apM_YLE9Pq/edit?usp=sharing