

Scholarly Commons Steering Committee Meeting

December 15, 2015

Participants: Jeroen, Cassie, Bianca, Maryann, Chris, Robin, Ian

Regrets: Dan

AGENDA

1. **Workshop Location: [Locking down location](#)**
 - a. Lock down Hotel Emperador as venue
 - b. Excursion or evening program/reception at the museum?
 - i. **Action:** Bianca will follow up with Stephanie about this
2. **Invitation list**
 - a. **Select additional invitees (see Bianca and Robin's list) + discuss list access**
 - i. Maryann sent an acknowledgement email yesterday to invitees who responded "yes"
 - ii. We won't send anymore invitations to thought leaders (we are currently at 31 thought leaders – includes "maybe" category)
 - b. **Early Career Researchers (ECR) - invitation list (see email invitation)**
 - i. Demographic-wise, we are very western/North American heavy on the thought leader list (nearly 50% are from US)
 1. We want to make sure that we correct for this with the ECR list
 2. Need to begin rounding out the list
 3. After we select invitees as a group, Bianca and Robin will check to ensure that we fulfill demographic requirements
 - ii. **Action:** Robin and Bianca will send invitations to the ECRs
3. **Establish Planning Committee for Workshop 1**
<https://docs.google.com/document/d/1AViXjEDwMcfLV9qA395brfBogZCgkKYCT1Tlzc9l-go>
4. **Working group webpage update and [welcome letter](#)**
 - a. **Scholarly Commons logo - Chris Chapman ([branding thoughts](#))**
 - i. Important to have a unique identity around the Scholarly Commons
 - ii. Should we be thinking about branding the Scholarly Commons during FORCE2016?
 1. Yes, we should explain our progress – could have a half day pre-conference workshop
 - a. Jeroen and Bianca can also present some of their work
 - b. Would we structure this like one of the workshops in the series or are we approaching this event differently from how we've been forming the group trajectory overall?

- i. This will be more informational; we'll present our progress so far and the people involved
 - ii. Should be a two way conversation; can achieve some constructive feedback
 - iii. Inclusive and interactive – not by invitation only
 - iv. **Action:** Maryann will write a workshop proposal for a half a day for plus 25 people
 - 2. The logo should be more integrative and support notion that the Scholarly Commons is place independent
 - 3. **Action:** Chris will send the Steering Committee logo samples over the next two weeks
 - a. Would be nice to add it to the conference website
 - b. Conference website**
 - i. **Action:** create a separate group page for the workshop to host the program, registration, etc. – can be private until program is finalized
 - c. Scholarly Commons Webpage**
 - i. The content should be as open as possible, especially with the outcomes of the workshop
 - ii. **Action:** the Steering Committee will create the language and Stephanie and Cassie will update the page
 - d. Welcome letter**
 - i. **Action:** Maryann drafted a group [welcome letter](#); everyone should review it before we send it out

5. Program planning

a. Ideas for workshop content (please add!)

https://docs.google.com/document/d/1_v1sjDVRoEaqkI5xWg012ZIIcQBwtA_boetP_mCCv9U

- i. Should we set the scene of the workshop to have as our basis as we create the program? Starting from scratch – what does this mean? What are the ground rules?
 - 1. We could begin by thinking what is the most effective way for a person to communicate research – start from the research and forget about the constructs of today
 - a. We enter in modern day, rid of the current reward system. The basic premise is a scholar wants their research to be known and used, and at some point, credited for it
 - i. Goal is to maximize the impact of our scholarship
 - ii. Keep it positive; create a list of topics that are out of bounds. The facilitators must enforce this
 - iii. We could send workshop attendees a list of out of bound topics
- ii. [Workshop outline](#)

1. Do we want people to build their systems and then break up into groups to discuss how to facilitate the systems – specialized topics to round out the landscape?
 - a. We can review first phase of research cycles and then look at disciplines
 - b. **Action:** Bianca and Jeroen will refine the current program suggestions and send out for comment as version 1 of the program
 - i. Day two of the workshop – make sure aims and achievements are realistic and achievable
 1. Point is to create a sellable vision

6. **Review Action Items from previous meetings:**

https://docs.google.com/spreadsheets/d/1DpER9RHHsxFos84vvNyUD9efS1XRHVWK_apM_YLE9Pq/edit?usp=sharing