

FORCE11 - DCIP Executive Meeting
January 20, 2016 08:00 AM Pacific Time

In Attendance: Stephanie, Tim, Chun-Nan, Joan, Maryann, Carole, Jeff, Cassie
Regrets: Martin

WORKSHOP FOLDER:

<https://docs.google.com/document/d/1irSqkaHBayRqkGXmS8LkEvpSidOEx1QM4AcNW7o2ta4/edit?usp=sharing>

AGENDA

1. Finalize workshop agenda/program (see [Planning for the Face-to-Face doc](#))
 - a. Workshop agenda:
<https://docs.google.com/document/d/1zm8043c3qMFB8Me0Puus9z1sLq0V5aHvSALfMhqGc04/edit?usp=sharing>
 - b. Tim's Doc:
<https://docs.google.com/document/d/1irSqkaHBayRqkGXmS8LkEvpSidOEx1QM4AcNW7o2ta4/edit?usp=sharing>
 - i. Not everyone who attends the workshop will be on the same page. It would be good to begin with an introduction to the pilot and review of the JDDCP
 - ii. We don't want a long series of presentations; we want ask participants to do something and hear where their pain points are – the original agenda minimized formal presentations
 1. We could instead give a brief introduction/overview and then ask early adopters to present on their progress and issues
 - a. We need to be careful how we ask people to adopt our practices – don't come off as dictatorial, ask for interaction
 2. We could send a note to all of the workshop participants asking what they expect from the workshop
 - a. Ask what is their familiarity with the principles; assess their level of readiness
 - b. **Action:** send a quick survey to participants – we can set up a Google Form
 - c. **Action:** create a mailing list for workshop attendees
 - iii. Add a focus on repositories – Trustworthy Archival Repositories
 1. Publishers need to know what a reliable repository is
 - iv. Monitoring publisher and repository progress – add to agenda
 - v. Could we allow select presenters to present virtually? Julie McMurry said she could not attend but she can present virtually
 1. **Action:** Stephanie will check with the hotel to see if this is a possibility
 2. **Action:** inform chosen presenters that they'll be presenting

- vi. **Action:** schedule a working meeting to finalize agenda – meet both days
 1. Thursday (1 hour) at 10 am
 2. Friday (1-2 hours) at 9 am
- c. Website information <https://www.force11.org/group/data-citation-implementation-pilot-dcip>

< Meeting adjourned >

2. DCIP Project - [Member](#) Communication
3. Review workshop list [invitation list](#)
 - a. NIH Attendees - Jeff is inviting them
 - b. Hotel is booked
 - c. [Registration form](#) (Maryann, Jeff, Carole please complete)
 - d. Is anyone from RDA data citation working group invited to workshop?

DCIP Action Items:

https://docs.google.com/spreadsheets/d/1LfkAq34qvC5Su_4cM9dH-8pCYi6wGNyWSw58ao7mlc/edit?usp=sharing