

FORCE11 - DCIP Executive Meeting
February 10, 2016 08:00 AM Pacific Time

In Attendance: Carole, Stephanie, Joan, Maryann, Cassie, Chun-Nan, Jeff, Jo, Tim
Regrets: Martin

AGENDA

1. Workshop debrief (review [Martin's email](#) pasted into Gdrive)
 - a. Barriers to implementation weren't what we expected them to be (for example, citation style – very few publishers implement an xml standard)
 - b. Chun-Nan's presentation – increase in use of URLs
 - i. We need to have an outreach campaign to repositories
 - c. Accession numbers in manuscripts need to be machine readable
 - d. A follow up workshop should pursue agreements from the different groups
 - e. Julie McMurry's group should have a list of prefixes and where they're located soon (Prefix Commons)
 - i. Elixir Europe sees itself as the ultimate group that will manage this commons
 1. There needs to be coordination between Elixir Europe and groups in Asia, the US, etc. (global coordination around the commons).
 - a. This is an important goal to aim for, possibly a next step for DCIP
2. Next steps, what's next
 - a. Follow up with PDB to provide a formal standard of data citation
 - i. We need to acknowledge that the way PDB and many others are set up, does not allow for one landing page
 - ii. Underlying data should be the same – we can work with a lead institution that is willing to engage with us and they can serve as an example to others
 1. On what basis do you cite PDB India vs. PDB US?
 - a. It should resolve to a landing page, it is up to the repository to decide how to do it
 2. We should raise it as an issue for PDB collaboration
 - a. Raise the issue, explain why it's causing problems, and let them decide how to resolve the issue
 - b. Create an FAQ with step-by-step instructions for people to use instead of the PeerJ article. We need simple instructions for people to follow
 - i. **Action:** We need to reduce the complexity of this article into a set of action items that are achievable right now
 1. Maryann will make a first pass at this
 - c. We need to have an alignment between CDL, Identifiers.org, and bioCADDIE
 - i. ELIXIR has one full time person committed to interoperability

- ii. One output of our identifiers alignment meeting needs to be a use case to pursue with funders
 - d. How do we follow up with the subgroups and the people who want to work with us?
 - i. We need to give these groups a timeline
 - ii. **Action:** Maryann and Tim will look at the [DCIP Groups and Tasks](#) list, decide who should lead the groups, and contact them.
- 3. Review communication infrastructure (webpages, committee lists, etc.)
 - a. Please sign in to ReadyTalk (<https://www.readytalk.com/>) with access code 6515564
- 4. Meeting frequency and timing (we switched to weekly in order to prepare for the kick-off meeting).
 - a. We'll continue to meet every week
 - b. We should have more structure in the meetings to produce action items
 - c. Joan has regular meetings on Wednesdays, she has to rejoin the meetings now that the workshop is passed
 - i. **Action:** Joan will send the dates of the conflicting meetings she needs to attend so we know when she'll miss meetings.

DCIP Action Items:

https://docs.google.com/spreadsheets/d/1LfkAq34qvC5Su_4cM9dH-8pCYi6wGNyWSw58ao7mlc/edit?usp=sharing