

FORCE11 - DCIP Executive Meeting
March 23, 2016 08:00 AM Pacific Time

In Attendance: Martin, Tim, Maryann, Cassie, Stephanie
Regrets: Joan, Chun-Nan

AGENDA

1. Finalize expert subgroups (see group [spreadsheet](#))
 - a. Update [subgroup pages](#) (add description, goals, chairs)
 - i. EG4 does not have a leader yet.
 - b. Next steps
 - i. Should we invite the group chairs to the EC calls (once a month)?
 1. It would be a good way to review each groups' progress to ensure that useful things are produced.
 - a. **Action:** Stephanie will contact each group chair and ask for their timeline and deliverables.
 2. **Action:** invite the group chairs to the meeting in two weeks (Wednesday, April 6).
2. EG updates
 - a. EG1: FAQs
 - i. We had a phone call on Friday, Mar. 18 for as many people as were able to make it.
 - ii. We divided ourselves up into two sub-sub groups, an annotated primer group chaired by Maryann and a research and development group chaired by Joan.
 1. Annotated primer – follows up on Daniel Mietchen's request for a step-by-step guide to the Starr et al paper.
 - a. The first draft/outline is due in six weeks.
 - b. We'll likely produce several iterations.
 2. We should consider the best tool to present the FAQs. It's as much about how it's presented as the information it contains.
 3. We could present it as an infographic; we could contact [Draw Science](#).
 - b. EG3: Publisher Early Adopters
 - i. This group met and decided to produce a roadmap of what publishers need to put in place towards implementation.
 - c. EG6: Landing pages
 - i. Google Scholar has been driving the use of good metadata.
 - ii. We need a driving force for data to encourage by compliance by repositories.
 1. EG6 could engage with bioCADDIE for this.

3. Are we meeting in Portland during FORCE2016?
 - a. Nothing is formally planned.
 - b. **Action:** Stephanie will send a note to reserve Monday night for DCIP drinks – time and venue are yet to be decided

DCIP Action Items:

https://docs.google.com/spreadsheets/d/1LfkAq34gvC5Su_4cM9dH-8pCYi6wGNyWSw58ao7mlc/edit?usp=sharing